

CASAS ADOBES TERRACE HOA
ARCHITECTURAL CONTROL COMMITTEE (ACC)
Meeting Minutes – May 2, 2023 – Casas Adobes Terrace Park
FINAL As Approved at the 06/06/2023 Meeting

CALL TO ORDER:

The meeting was called to order by Joe Fernandes at 5:20pm on May 2, 2023.

PRESENT:

Amelia Cruz, Chairman
Joe Fernandes, Secretary
Rand Mellor, Homeowner

Mark Hamilton, Committee member - Excused absence

HOMEOWNER COMMENTS:

- None

APPROVAL OF MINUTES:

- A motion made to approve the minutes from the April 4, 2023 meeting passed 2-0.

OLD/NEW BUSINESS:

- **Lot 73** – Solar panels - This homeowner submitted an application and site plan for installation of solar panels on the roof. The committee will work with the homeowner to locate some of the panels in a less conspicuous place before an initial approval will be issued.
- **Lot 152** – The homeowner was asked to attend the meeting to resolve the solar panel placement issue, but did not attend. The committee will prepare a letter to the homeowner to explain the issue and possible solution and possible further actions to be taken by the board.

ACTIONS TAKEN:

- **Lot 33 – Patio roof repair – Initial approval**
An application, description of work and drawing was submitted by this homeowner to get the back patio cover repaired. A motion made to grant initial approval passed 2-0.
- **Lot 61 – Shed – Disapproval**
The homeowner submitted an application, picture and diagram for installation of a shed. The shed does not meet the size requirements listed in paragraph #15 in the architectural standards. A motion made to disapprove this application passed 2-0.
- **Lot 95 – Replace roof underlayment – Final approval**
Work on this project has been completed and inspected. A motion made to grant final approval passed 2-0.
- **Lot 120 – Front yard pavers side gate to front walk – Expired application**
The homeowner advised the committee that this project had been put on hold. The homeowner will be notified to resubmit an application once the project is ready to be started again. A motion made to expire this application passed 2-0.
- **Lot 120 – Rain gutters – Initial conditional approval**
An application and diagram to install rain gutters on the back patio cover was submitted by this homeowner. A motion made to grant initial conditional approval passed 2-0.

- **Lot 147 – Replace roof underlayment – Final approval**

Work on this project has been completed and inspected. A motion made to grant final approval passed 2-0.

- **Lot 151 – Driveway extension – Final approval**

Work on this project has been completed and inspected. A motion made to grant final approval passed 2-0.

NEXT MEETING:

Tuesday, June 6, 2023 at 5:00pm at the Nanini Library (Subject to change).

ADJOURNMENT:

A motion made to adjourn the meeting at 5:50pm passed 2-0.

MINUTES COMPLETED BY:

Joseph Fernandes, ACC Secretary, May 4, 2023