

**CASAS ADOBES TERRACE HOA**  
**ARCHITECTURAL CONTROL COMMITTEE (ACC)**  
**Meeting Minutes – August 1, 2023 – Nanini Library**  
**FINAL As Approved at the 09/05/2023 Meeting**

**CALL TO ORDER:**

The meeting was called to order by Joseph Fernandes at 5:03pm on August 1, 2023.

**PRESENT:**

Amelia Cruz, Chairman  
Joe Fernandes, Secretary  
Howard Buehler, Alternate committee member  
Rand Mellor, Homeowner

Mark Hamilton, Committee member - Excused absence

**HOMEOWNER COMMENTS:**

- None

**APPROVAL OF MINUTES:**

- A motion made to approve the minutes from the July 11, 2023 meeting passed 3-0.

**OLD/NEW BUSINESS:**

- **Lot 33 – Rear patio roof repair.**  
The ACC has not been able to confirm with emails to this homeowner that the project has been completed. The application is set to expire on 8/08/23. The ACC will contact the homeowner via telephone to confirm that the project has been completed and to schedule an inspection.
- **Lot 159 – Solar panels (Board violation).**  
The ACC received an application from the homeowner as a result of a board violation for starting the project without submitting an application. The ACC could not act on this application because no panel placement plan was submitted. The homeowner will be asked to submit the placement plan before any further action can be taken.

**ACTIONS TAKEN:**

- **Lot 23 – New driveway lights – AIL ratification – Initial approval.**  
Initial approval for this project was granted with an AIL dated 7/23/2023. A motion made to ratify this initial approval passed 3-0.
- **Lot 174 – Solar panels – Initial conditional approval.**  
The homeowner submitted an application and panel placement plan. A motion made to grant initial conditional approval passed 3-0.

**NEXT MEETING:**

Tuesday, September 5, 2023 at 5:00pm at the Nanini Library (Subject to change).

**ADJOURNMENT:**

A motion made to adjourn the meeting at 5:23pm passed 3-0.

**MINUTES COMPLETED BY:**

Joseph Fernandes, ACC Secretary, August 2, 2023.