



HOMEOWNER PARTICIPATION IN BOARD MEETINGS

1) Open Meetings (Regular – usually 4th Tuesdays; and Special – if and as needed):

It is this Board's philosophy that it represents CATHOA Homeowners. As such every effort will be made to encourage and provide for all homeowners who wish to speak to have multiple opportunities to do so. However, depending on how many and time constraints the Board reserves the right to limit such discussion to reasonable times and / or reasonable numbers representing each side of an issue in all such discussion. The homeowner who is speaking is asked to address the Board as moderator and not other Homeowners directly. Thank You.

- a. In addition to the open Homeowner Forum,
- b. On any action being considered, Homeowner comments will be solicited after a Board motion is made, seconded, and Board discussion concluded before that motion is voted upon. We ask that all Homeowners be courteous of the Board's deliberation during this time.
- c. Lastly, and only if time allows, brief Homeowner comments might be allowed during the 'Once around the Table' section, although it is intended for Board wrap-up comments (and even then, only if time allows.)

2) Closed (Executive Session) Meetings:

While it is the intention of this Board to conduct as much business as possible in an open meeting format, please be advised that Arizona Statutes allow closing for certain topics, thus no Homeowner attendance:

- a. Any meeting to be closed (Executive Session) and re-opened during its proceeding
- b. Or for a closed meeting to be convened separately.
- c. Only if deemed unavoidably necessary, such closure will be announced along with its reason in an open meeting or published ahead of time in the spirit of openness and transparency.

3) Study / Working Sessions (if and as needed):

From time to time, the Board may engage in informal study / working sessions to discuss various issues and projects. These are technically not a Board meeting and no business decisions will be made at such meetings. Homeowners are welcome to attend but comments may be limited to reasonable time in order to allow the Board to get its work done at these sessions.

4) Emergency and/or Action in Lieu (AIL) of meeting:

By urgent or time deadline nature, certain matters may have to be decided outside of a formal meeting, precluding Homeowner inputs. Any such action(s) will be ratified in the next Open Board Meeting.

Effective Date: Approved and adopted at the November 23, 2010 Board of directors meeting, last revised February 2011. This policy complies with ARS 33-1804. This is not to be confused with the Arizona 'Open Meeting Law' regarding Public Bodies.

NOTE: All meetings of the Board will be posted (at a minimum) on www.casasadobesterrace.com (double clicking on the calendar entry will take you to a separate screen where details / agenda is usually posted).