

**Casas Adobes Terrace Homeowners Association
Board of Directors Special Meeting Minutes
November 5, 2013 – Nanini Library, Meeting Room
As Approved on November 21, 2013**

Present: Rich Baumann, Wilbur Beemer and Howard Buehler.

Absent: Steven Utter (excused); Heather Plunkett, CMCA, Community Manager
(attendance not required but welcome and also excused)

Homeowners Present: Joe Fernandes (and accounting consultant)

Call to Order

The meeting was called to order at 7:04 p.m. with a quorum in place.

Actions Taken

1. Ratify unanimous AIL approval to confirm that lot 175 mailbox is indeed in violation by 3-0 vote.
2. Appoint Steven Utter to Secretary & Treasurer to be effective when signatures are in the system by 3-0 vote

Working Session

The Board discussed the preliminary budget for 2014, tabling a final decision until the full Board is able to be present at the 11.21.13 meeting.

Janice Trainor, as Board member and Secretary/Treasurer, resignation was acknowledged.

Adjournment

By 3-0 vote, the meeting was adjourned at 7:55pm

Respectfully submitted

Rich Baumann